

WINDOWS 10
It's a Fast!

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Getting Started

Lock Screen

Every time you startup, lock or wake your PC you'll see the lovely lock screen. Hit any key to get going.

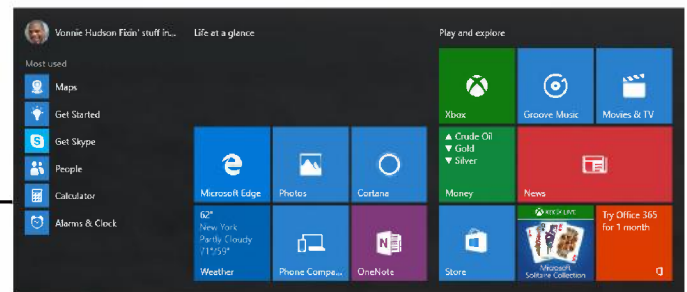


Login Screen

Sign in with your local or Microsoft account. You can even use a pin or the creepy new facial recognition feature called Windows Hello.

Start Menu; the remix

Resize your start menu by dragging the top and right edges. Right-click the colorful tiles to pin, unpin and resize them. You can also drag and drop tiles into the top or bottom of the start menu to create named groups.



Locking your box

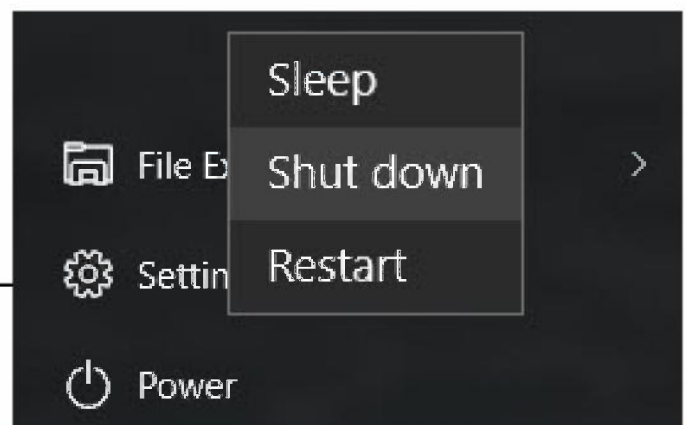
Press **Win + L**

Logging off

Hit **Win + X + U + I**

Sleeping or Shutting Down

Click the **Win** button in the bottom left corner of the screen and choose **Power** to reveal your **Sleep** and **Shutdown** options.



The Start Menu!


Apps vs Programs

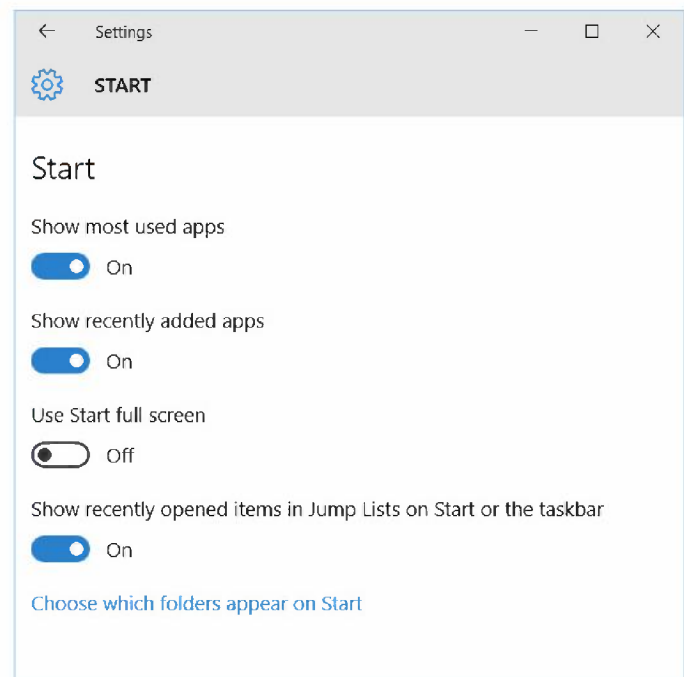
Apps are limited programs. Apps come from the Windows Store but programs can come from anywhere.

Viewing all apps and programs

Click the  icon and choose **All Apps**.

Recently and most used apps

Windows 10 automatically saves your popular and recently used apps to the left part of the Start Menu. To disable this go to , choose **Settings**, **Personalization**, and pick **Start**.



Stretching and Squishing

Hover the mouse over the top or right edge of the Start Menu until the cursor turns into a double arrow. Click and drag to get the Start Menu in shape. If only losing weight were this easy...

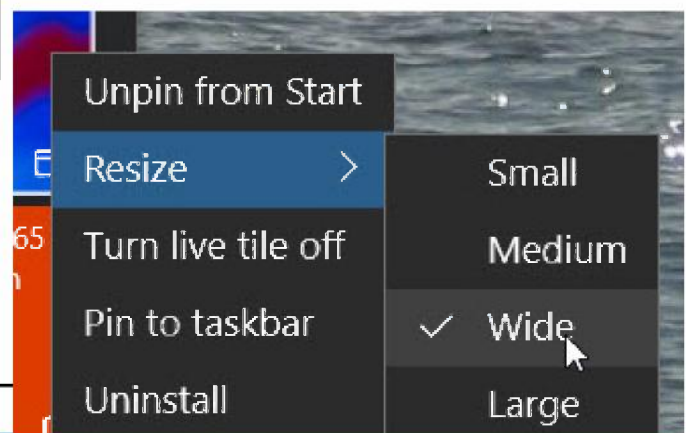


Shuffling and Grouping

The colorful boxes on the Start Menu are known as live tiles. Drag and drop a tile to the top or bottom of the Start Menu to create named tile groups.

Resizing and Unpinning

Right click a tile to resize or remove from the menu



Tackling the Taskbar

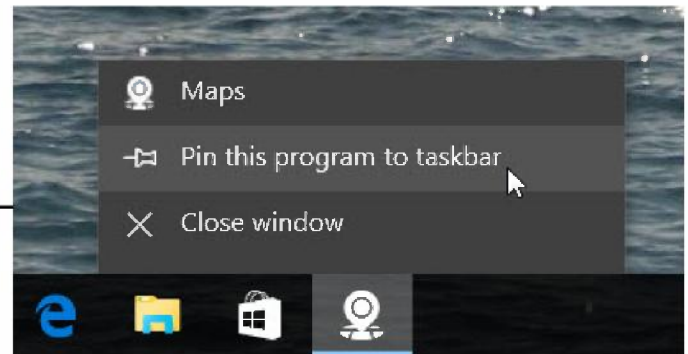


It's different from XP and 7

From left to right we have the button, Cortana, Task View, Microsoft Edge, File Explorer and the Windows Store. Next we have the up arrow which displays hidden icons, the battery meter, network settings, sound volume, notifications and the time and date.

Pinning and Unpinning Apps

Right click an app or program in the taskbar to permanently stick it on the taskbar. Right click it again to unpin and remove it. Easy enough.

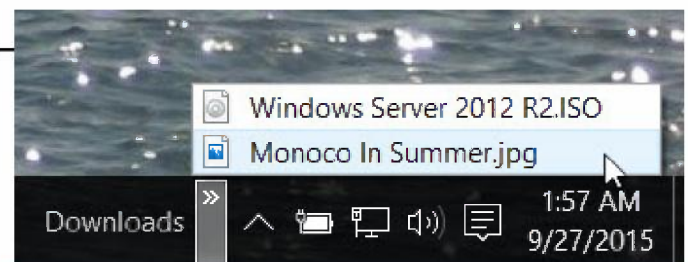


Shrinking the Search Box

Pressing the key and typing will begin filtering your search results with each keystroke; thus, the search box is a waste of space. To squeeze it down, right click an empty part of the taskbar and choose **Cortana, Hidden** or **Search, Hidden**.

Making it sexy

Right click the taskbar and hit up **Toolbars** and select **New Toolbar...** Pick a folder and give yourself instant access to the stuff you use daily. For example, I selected my **Downloads** folder so I can easily access all my downloaded files.



File Explorer Fun

Showing your Libraries

For some reason Windows 10 hides your **Documents**, **Music**, **Pictures** and **Videos**. To get them back, slap open File Explorer by pressing **Windows + E**, hit the **View** tab, choose **Navigation pane** and plop a check mark next to **Show libraries**.

Undoing deletes

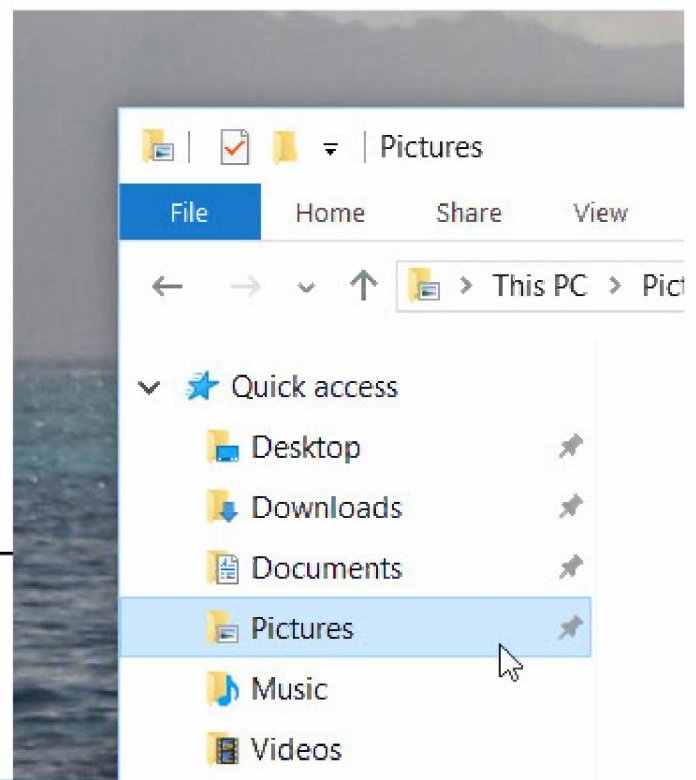
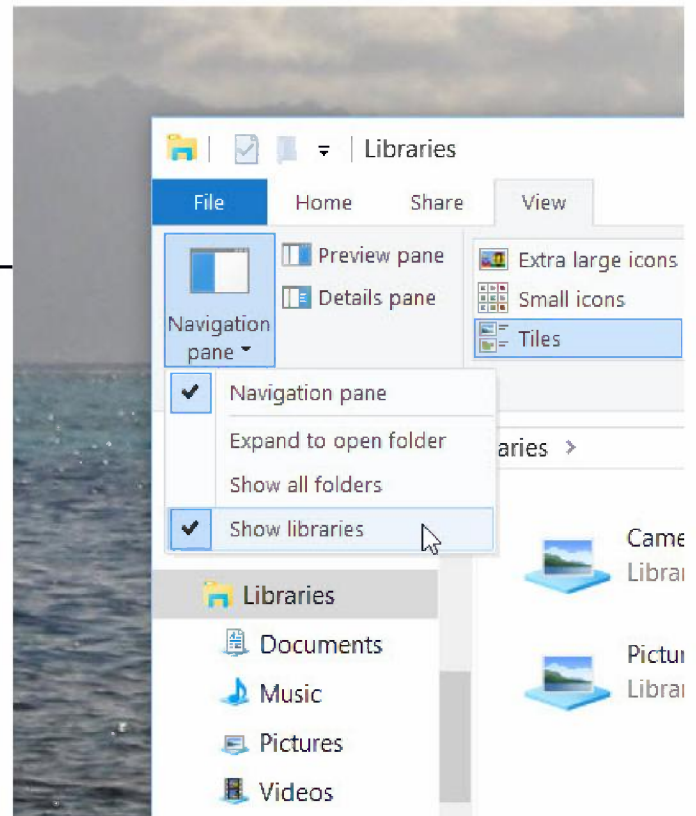
Ctrl + Z and **Ctrl + Y** will undo and redo your last actions. So if you accidentally deleted, moved or renamed a folder just hit **Ctrl + Z** to get things back to normal again.

Checkout checkboxes

Go to the **View** tab and select **Item Checkboxes** in the Show/Hide section located along the right edge of the File Explorer window. Now you can select multiple file or folders by checking boxes. It's just another way to **Ctrl + A** or **Ctrl + Click** your stuff.

Bookmarks anyone?

Quick Access is basically a bookmarking feature for File Explorer. Check out the top left pane to grab your frequently accessed and pinned items. To pin stuff to **Quick Access**, just right click and choose **Pin to Quick Access**. Now you can treat it like any other folder. Moving files and documents in and out like a pro.



4 biggies

Summon the secret X menu

Press **Win + X** to open a nifty jump start menu that resurrects all your old favorites. You'll see the **Control Panel** in here along with others such as **Programs and Features**, and the **Device Manager**.

Edge is the new IE

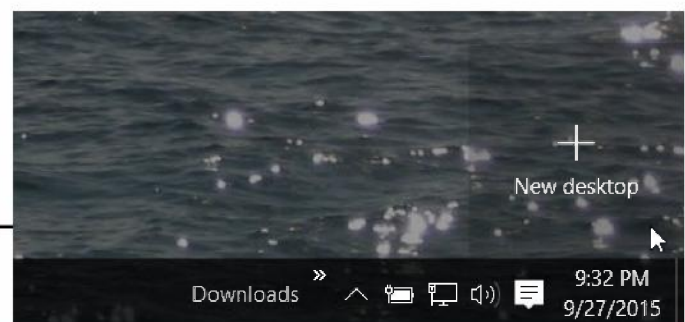
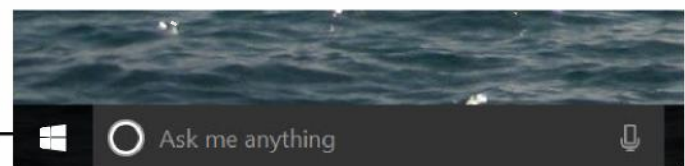
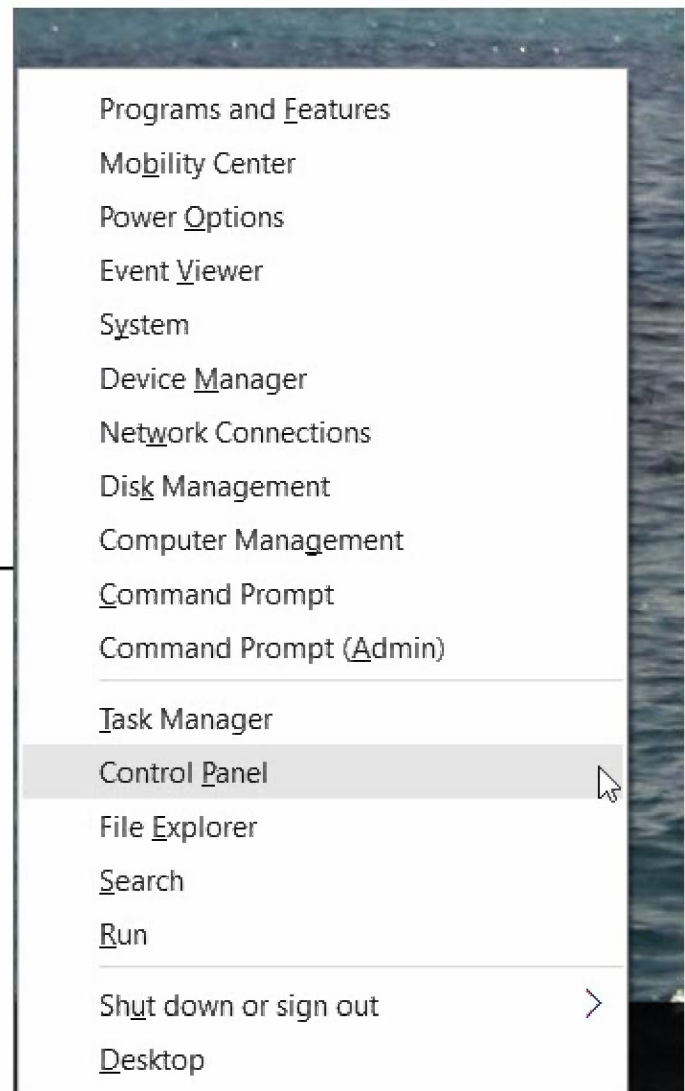
Windows 10 inaugurates a completely new browser named Edge. It's more secure than Internet Explorer, I mean Internet Explorer, and it renders pages as fast as Chrome. You can annotate web pages, eliminate distractions with **Reader Mode** and search the Internet with **Cortana**. She's built in. Just click the blue **e** in the taskbar to get started.

Cortana is Microsoft's Siri

Use Cortana to schedule reminders, find out what's happening this weekend or get the name of song. You can find facts, book flights, track packages or get directions simply by "telling" her what you want to do. Use the search box in the lower left corner of the taskbar or mash the mic icon.

Create desktops with Taskview

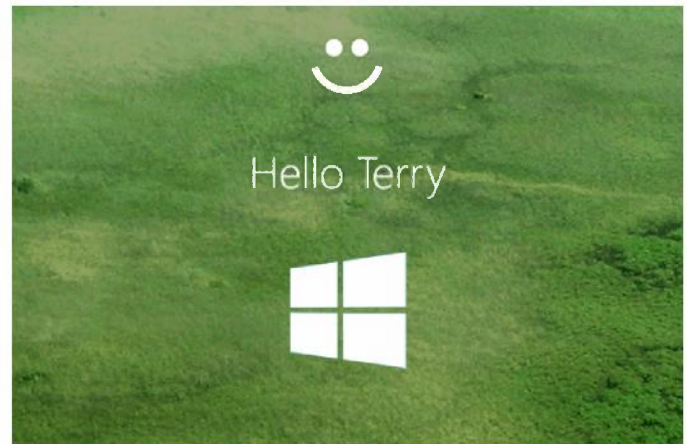
Multi-task with multiple desktops! Assign tasks to desktops and flip through them without minimizing. Press **Win + Tab** and click **New Desktop** in the corner.



Staying Secure

Windows Hello

Smile to sign-in. New laptops equipped with 3D infrared cameras use special facial recognition software to get you in. See the list of supported laptops on my sticky note.



Secure Boot

When a Windows 10 computer boots up it uses **Secure Boot** to make sure the operating system and low level drivers are digitally signed by Microsoft. This prevents nasty malware like rootkits from killing your system. Secure Boot is on by default.

Virtual Secure Mode

Businesses running Windows 10 Enterprise can use **VSM** to isolate the lsass process from the rest of the system. This means, attackers can't use pass-the-hash hacks or mimikatz to compromise domain credentials. Unfortunately, this credential guard is only available for the Enterprise edition of Windows.

Pin Sign in

To sign in with a pin instead of a password, press **Win + I** and type "pin signin"

Acer Aspire V 17 Nitro
 Asus N551JQ
 Asus ROG G771JM
 Asus X751LD
 Dell Inspiron 15 5548
 Dell Inspiron 23 7000
 HP Sprout
 Lenovo B5030
 Lenovo ThinkPad E550
 Lenovo ThinkPad Yoga 15
 HP Envy 15t Touch

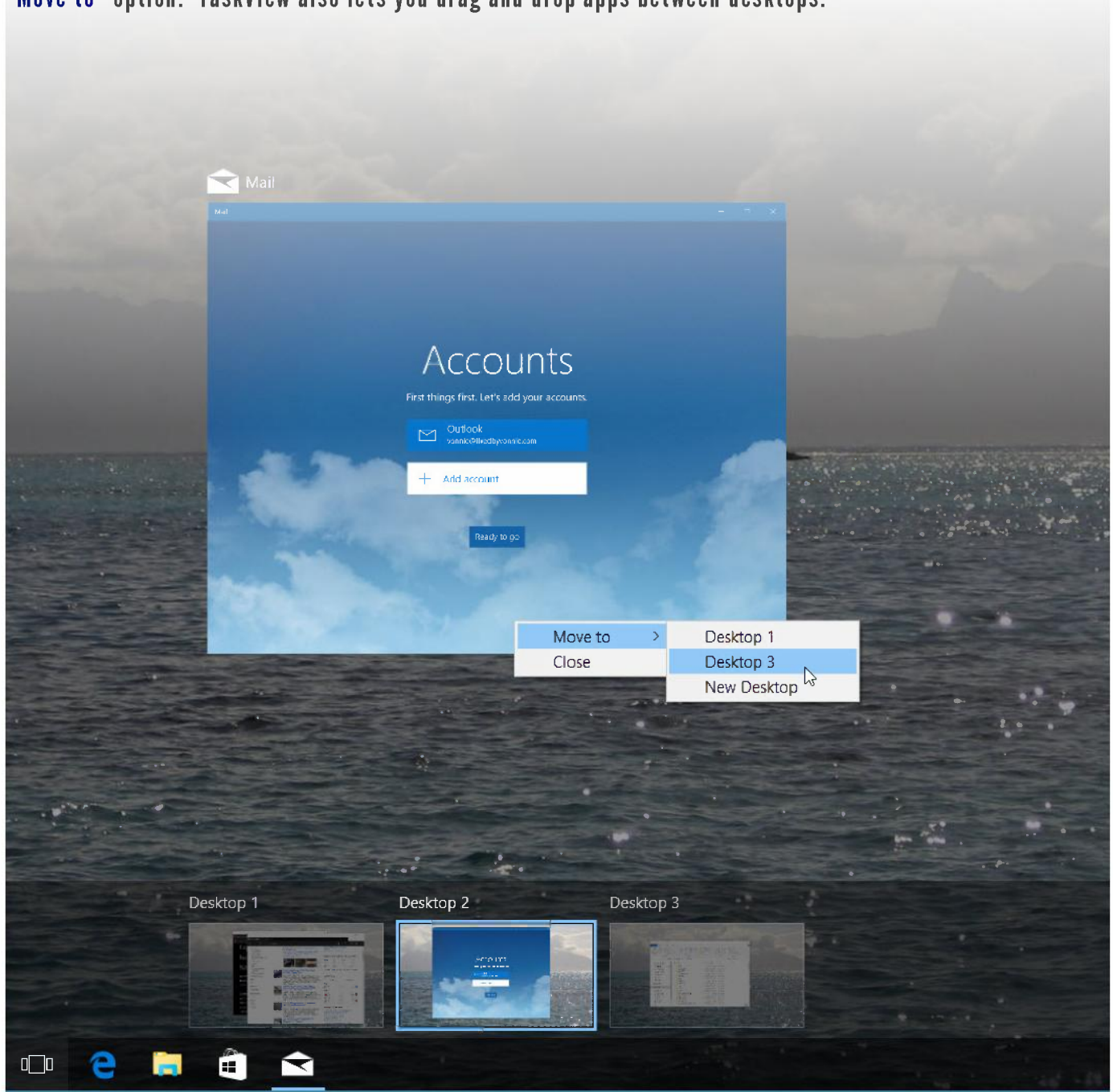
Edging out malware

Microsoft Edge makes it harder for the bad guys by mitigating Use-After-Free attacks. It also prevents toolbar malware in **Protected Mode**, which is the default. You'll never have to worry about Ask.com or Yahoo toolbars killing your browsing experience.

10 of my best Windows 10 tricks

Move apps between desktops

Windows 10 makes it easy to assign related applications to virtual workspaces. Just click the **TaskView** icon in the taskbar. Now when you right click the application you want to move, a menu will sprout with a “**Move to**” option. TaskView also lets you drag and drop apps between desktops.



Read the web and weep (for joy!)

Reader Mode is unequivocally my favorite feature in Windows 10. The next time you visit a site besieged with ads, press **Ctrl + Shift + r** and watch the ads fade out of view.

And here a bonus tip: Click the three horizontal dots in the upper right corner of the browser and choose **Settings**. Now do three things: Change the **Theme** to **Dark**. Scroll down to **Reading** and change it to **Dark**. And change **Reading View Font Size** to **Extra Large**. Beautiful.

